



PROSPECTUS



OPF BOYS COLLEGE

A PROJECT OF
OVERSEAS PAKISTANIS FOUNDATION

PRIDE OF THE COLLEGE

ABDULLAH ASHFAQ



**Secured 1st Position
in FBISE in HSSC 2015
(Pre Engineering)**



COLLEGE FACULTY

Vice Principal: Javed Iqbal

M.Sc Math, M.phil

ENGLISH

- Shafqat Hassan Raza, M.A English
- Jehangir Khan, M.A English
- Ashfaq Ali, M.A English, M.Ed
- Ozair Qureshi, M.A English
- M. Sajid Iqbal, M.A English, M.A Urdu, MBA
- Aamir Iqbal Abbasi, M.A English, M.Phil, TEA (USA), MA (TEFL)
- Arif Hashmi, M.A English, B.Ed
- Muhammad Sajad Khan, M.A. English
- Shakir Ullah, M.A. English, B.Ed

URDU

- Syed Mohsin Ali Abidi, M.A. Urdu, M.Phil
- Jawad Shafi, M.A Urdu, M.Ed, B.Ed, M.Phil
- Tassadaq Hussain, M.A Urdu, B.Ed
- Muhammad Aftab Zakir, M.A Urdu, B.Sc, M.Ed, B.Ed
- Muhammad Basharat, M.A Urdu, B.Ed
- S. Fakhar-e- Abbas, M.A Urdu, B.Ed
- Muhammad Farid, M.A Urdu, M.A English, M.Ed, B.Ed
- Zakir Hussain, M.A Urdu, B.Ed, M.A. Eco
- Muhammad Babar, M.A Urdu B.Ed

MATHEMATICS

- Waheed Aslam Bhatti, M.Sc Maths, MBA, B.Ed
- Salman Shahid, M.Sc Maths, M.Phil
- Raja Qaiser Aftab, M.Sc Maths, M.Ed, B.Ed, M.Phil
- Muhammad Hammad Siddiqui, M.Sc Maths, M.Phil
- Muhammad Ghayoor, M.Sc Maths, M.Phil
- Iftikhar Ul Haq, M.Sc Maths, M.Ed, B.Ed, M.Phil
- Bashir Ullah, M.Sc Maths
- Tauqeer Nawaz, M.S. Maths, B.S. Education, M.Phil
- Muhammad Jamil Ch., M.Sc Maths
- Adnan Ahmed, M.Sc Maths, B.Ed

PAKISTAN STUDIES

- Dr. Nasir Hussain Bukhari, M.Sc Pak St. Ph.D
- M. Saleem Ahmed Hashmi, M.phil (IR)
M.Sc Pak St., M.A History M.A Pol.Sci., M.Ed
- Arfeen Haider Butt, M.Sc Pak St., B.Ed
- Zafar Iqbal, M.Sc Pak St., M.A. (Hist) M.A English, M.Ed
- Nisar Ahmed, M.Sc Pak, St. M.Ed



PHYSICS

- Muhammad Jahangir Mirza, M.Sc Physics
- Shahzad Saleem, M.Sc Physics
- Wajid Amin, M.Sc Physics, B.Ed
- Syed Asad Raza, M.Sc Physics, M.Phil, B.Ed
- Ismail Idrees Malik, M.Sc Physics
- Muhammad Kamran, M.Sc Physics
- Altaf Ahmad, M.Sc Physics, B.Ed
- Faisal Ahmad, B.Sc (Hons) B.Ed

CHEMISTRY

- Mansoor Ur Rehman, M.Sc Chemistry, B.Ed
- Hameed Ullah, M.Sc Chemistry
- Muhammad Saeed Khan, M.Sc Chemistry, B.Ed
- M.Haseeb Ashraf, M.Sc Chemistry, M.Phil
- Fida Hussain, M.E.
- Ammad Razak, M.Sc Chemistry, B.Ed
- Sadiq ul Amin, M.Sc Chemistry, B.Ed

BIOLOGY

- Muhammad Mubbasher Latif, M.Sc Biology, M.Phil
- Mrs. Sumaira Junaid, M.Sc Zoology, M.Phil
- Syeda Fouzia Bukhari, M.A. English B.Sc
- Qadeer Ullah, M.Sc, B.Ed

COMPUTER

- Mohammad Khalid, M.Sc Computer Science, B.Ed
- Shah Islam Khan, BCS (Hon), B.Ed, DIT
- Muhammad Tariq, BCS, MCS
- Awais Iqbal, MS B.Ed

ISLAMIC STUDIES

- Hifz Ur Rehman, M.A Islamiyat, B.Ed
- Asad Ikhtlaq Abbasi, M.A Islamiyat
- Mustaqeem Ahmed Khan, M.A Islamic Studies, M.Phil
- Muhammad Younas Khan, M.A Islamiyat B.Ed, M.Phil
- Muhammad Irfan, M.A Islamiyat B.Ed

LIBRARIAN

- Khalid Mahmood, M.A Lib Science, B.Ed

SPORTS

- Javed Ahmed, B.A UPTI, Adv. PT, GYM
- Muhammad Ashraf, M.Sc Physical Education
- Muhammad Rafique, UPTI, AdvPT, Judo Karate, Gym
- Muhammad Ayub, UPTI, AdvPT, Judo Karate



Principal's Message

OPF Boys College Islamabad occupies an important position among the elite educational institutions of the country. Today, alumni of this college are occupying positions of eminence in various fields; all dedicated to the service of our motherland as responsible and useful members of the society.

In addition to imparting formal academic education to the students, OPF Boys College provides them with ample opportunities to exploit their innate talent to polish their creative, artistic and leadership skills. They are exposed to a host of co-curricular activities, such as declamation contest, essay writing competition, quiz competition and inter-house sports competitions, to effect their grooming and wholesome personality development.

I am fully mindful of the fact that we need to work with greater commitment, and sense of purpose to produce results, commensurate with the name and fame of OPF Boys College. For the attainment of this goal, and to measure up to the expectations of our clientele, we have to realize that the desired improvement in our functioning and performance can be affected only by keeping pace with latest trends and techniques in the field of education. I am confident that by ensuring the induction of quality intake, professional development of teachers and the fullest involvement of parents we can enhance our output as a public school-cum-academic institution.



Muhammad Siddique

Principal (AC)



HISTORY

OPF Boys College H-8/4 Islamabad is one of the educational institutions set up by Overseas Pakistanis Foundation under Mishal Schools and College Project in 2001. The college has made remarkable progress during the last ten years. In addition to the wards of residents of Rawalpindi and Islamabad, the college provides educational facilities to the male children of overseas Pakistanis from class VI to HSSC and CIE O' as well A' Level at a highly competitive cost.



LOCATION

The college is located in Sector H-8/4 Islamabad. It is surrounded by elite educational institutions and organization of the capital, including Federal





Board of Intermediate and Secondary Education, Shifa International Hospital and Medical College, etc.

ENVIRONMENT

Equipped with imposing infrastructure, staffed by experienced faculty and inspired by its noble mission, the college offers ideal environment to the students, where they can equip themselves with requisite knowledge base, and utilize their energies to prepare themselves intellectually, morally and physically to brave the challenges of modern times with enthusiasm and courage. In addition to imparting formal academic education to the students, OPF Boys College provides them with ample opportunities to exploit their innate talent to polish their creative, artistic and leadership skills.



MISSION

The OPF Boys College is enjoined to impart quality education to male children of Overseas Pakistanis in particular and all else in general on progressive pattern commensurated with the national aspirations.

OBJECTIVES

The process of education at the OPF Boys College aims to equip the students with both enlightenment of mind and positive personality traits thereby helping them develop as sound citizens of Pakistan and productive members of society. To this end, the following objectives are pursued:



- a. Development of personality traits such as honesty, integrity, tolerance, cooperation and sociability through motivation, reward and guidance.
- b. Cultivation of leadership qualities including confidence, initiative, discipline, communication skills and decision-making by involvement in group activities and honour appointments.
- c. Formation of analytical mind by developing the attributes of curiosity and creativity through mental activities such as quiz and essay writing competitions.
- d. Growth of physical skills and faculties through sports competitions and activities.
- e. Detection and elimination of negative traits of temperament like selfishness, violence, cheating, shortcutting and indiscipline, etc., by constant observation, counseling and punishment, if necessary.



MANAGEMENT

The Board of Governors (BOG) of Overseas Pakistanis Foundation (OPF) makes the ultimate authority for overall direction and policy control with regard to the OPF Colleges. Its terms of reference are as under:

- a. Formulation and upkeep of general policy for efficient and smooth functioning of the colleges.
- b. Approval of the annual budget of colleges as a part of the OPF Education Division budget.



- c. Approval of creation/abolition of any teaching and non-teaching posts of the colleges.
- d. Approval of service structure for teaching and non-teaching staff.
- e. Acting as final authority on all issues related to the college staff.

STUDIES SCHEME

Both formal and non-formal means are fully exploited to ensure wholesome development of students' personality as under:

a. Formal Education.

The institution runs school as well as college level classes for the male students from class VI to class XII. Two distinctly different types of courses, namely, Cambridge International Examinations (CIE O' and A' Level) and Secondary School Certificate (Matric) as well as Higher Secondary School Certificate (FSc) are offered. Medium of instruction is English. Both Islmiyat and Computer Science are taught as compulsory subjects to ensure moral grooming and intellectual development of students. Besides a well-stocked library, the college is equipped with science and computer laboratories, digital library and a Skills Development Centre.



b. Non-formal Education.

OPF Boys College, Islamabad is one of the few elite educational institutions, which possess facilities like a spacious auditorium and Skills Development centre for the conduct of co-curricular activities - an integral part of non-



formal education. These activities cover a vast number of disciplines. Apart from acquiring useful skills, students develop self-confidence and ability to put across their views to an audience with ease and self assurance by taking part in activities such as speech contest and drama shows, etc. To improve their written English expression and general awareness, the students are provided opportunity to participate in essay writing and quiz competitions. The college magazine also provides a forum to the students and the faculty for the expression of their thoughts. The national days are celebrated with traditional fervor to promote national spirit and awareness about our history, among the students. Some of the important co-curricular activities are as under:



- i. **Inter-house Debate/Declamation Contest (English/Urdu).**
These competitions are held every year under the auspices of the English Literary Society and Bazm-e-Adab. All the students participate with enthusiasm to prove their excellence over others.
- ii. **Cultural Activities (Variety Programmes).**
Cultural activities of OPF Boys College have always played a significant role in the personality development and social grooming of students. Students are encouraged to take part in creative activities and they remain busy in such ventures in their leisure time.
- iii. **All Pakistan Bilingual Declamation Contest.**
To improve and encourage students' participation in such healthy co-curricular activities, All Pakistan Bilingual Declamation Contest is organized at the college every year. It is attended by a large number of boy



as well as girl speakers of reputed institutions from all over the country.

iv. Essay Writing Competition.

To improve writing skills, and to enhance thinking abilities, an essay-writing competition is held on a regular basis.

v. Quiz Competition.

To keep the students abreast with day to day national and international happenings, a Quiz Competition in various areas is organized once a year.

vi. Qiraat/Naat Competition.

These competitions are organized to give an opportunity to the students to polish their natural talent.



vii. Celebration of National Days.

To motivate and keep the spirit of national days alive in the minds of students, national days are organized and celebrated with enthusiasm by arranging speeches, tableaus, plays, etc.

c. Environmental Education.

The entire student population is distributed among five houses; Sir Syed House, Iqbal House, Jinnah House, Nishter House and Liaquat House. Inter-house sports competitions are held regularly to promote sportsmanship and spirit for healthy competition among the students. The college is equipped with playgrounds/courts to organize sports events for their physical fitness, entertainment and character building. Besides appointing students as Prefects and Assistant Prefects, they are involved in management of curricular and co-curricular activities to polish their leadership qualities. Educational-cum-



recreational trips are also organized for the students of each class at least once during a session for the intellectual and social development of students through exposure and interaction with various segments of our society.



CODE OF CONDUCT FOR STUDENTS

The college expects every student to be disciplined and dutiful. College rules and regulations are applicable to every student without exception and have to be complied with by all concerned on the college roll. All students are expected to observe the highest standard of discipline inside/outside the college even without being supervised during their routine activities/interaction with other students/individuals. Simple guidelines, in the form of Do's and Don'ts are issued to students to make them aware of the conduct expected of them as the students of OPF Boys College, Islamabad.

TRAINING FACILITIES

The College is adequately equipped, staffed and funded to run classes for nearly 1500 students from class VI to Class XII.

The college campus spreads over 72 Kanals of land, it is ideally located in serene surroundings of the metropolis. It is adorned with an elegant building facility, spacious lawns and playgrounds. The state-of-the-art provisions include spacious classrooms, well-equipped science/computer laboratories, skills development centre and a well-stocked library. To supplement the co-



curricular activities, a multipurpose hall stands as the crown of campus. The manpower, comprising the faculty and clerical as well as administrative staff, is the real asset of the college.

INVOLVEMENT OF PARENTS

Parents are an integral part of the educational process, and we always value their patronage and constructive input. We arrange at least 3 parents teachers meetings during a session to get their feedback to reshape our approach and working to make it more productive and efficient. The parents, particularly of academically weak students, are kept informed, and regularly invited to discuss the performance of their wards with the Principal. It is due to their kind cooperation that we remain better informed, to fulfil our responsibilities, efficaciously.





COURSES OF STUDY

SCHOOL SECTION

Class VI to VIII	English, Urdu, Social Studies, Islamiyat, Mathematics, Computer Science, General Science
Class IX & X (FBISE)	Compulsory Subjects: English, Urdu, Pakistan Studies, Islamiyat Mathematics, Physics, Chemistry
	Elective Subjects Computer Science, Biology

COLLEGE SECTION

Class XI & XII (FBISE)

Compulsory Subjects	English, Urdu, Islamic Education Pakistan Studies
Elective Subjects	Pre-Engineering Group Mathematics, Physics, Chemistry
	Pre-Medical Group Biology, Physics, Chemistry
	Science General Group Mathematics, Physics, Computer Science

O'/A' LEVEL SYSTEM (UCLES)

O' Level:	Mathematics, Physics, Chemistry, Biology/Computer Science, English, Urdu Pakistan Studies, Islamiyat,
A' Level:	Mathematics, Biology, Physics, Chemistry,



ADMISSION PROCEDURE

Admissions are effected on merit and aptitude of the students/ candidates keeping in view the policy guidelines as listed below:

ELIGIBILITY

Class	Age	Educational Standard
VI	11-13 Years	Primary Pass with the condition of clearing college test
XI	15-17 Years	Matriculation with minimum 70% marks
O' Level	13-15 Years	Class VIII/Pre O' Level Pass minimum 75% in the subject of English Language and the aggregate.
A' Level	15-18 Years	O' Level with high grading

ADMISSION FORMALITIES

- Details can be obtained from the College office as soon as information is received that the child has qualified for admission.
- At the time of admission, a non-refundable admission fee, a refundable security deposit and two months' tuition fee is payable.
- Admission remains provisional and is not confirmed unless the following documents are submitted:
 - School leaving certificate and progress report card from the previous school Attended.
 - Attested copy of CNIC of the Father/Guardian.
 - In case of Guardian, attested copy of Guardianship certificate.
- At the time of new admission the College dues are to be paid within 7 days or as notified and a copy of the receipt is to be deposited with College Accounts Section.

In case the fee is not paid or the receipt is not deposited in College Accounts Section, the offer of admission will stand cancelled and the seat will be offered to the next candidate on merit.



MODE

The procedural process of admission involves the following steps:

- Applications for admission are received on the prescribed form appended to the Prospectus available with the College Office on payment.
- An entry test in the subjects of English, Mathematics, General Science and Urdu (Class VI—IX & O'Level) is held for all candidates to ascertain their academic background and suitability for admission.
- Students seeking admission to Class XI must have attained at least 65% marks in the SSC for which an attested photocopy of the Matriculation examination result, is a must.
- An entry test is held in accordance with the subjects selected for class XI for external candidates.
- Candidates qualifying the written test are interviewed for the final selection.
- Entry into A' Level is effected on the basis of gradings in O' Level Examination.
- Only selected Candidates pay their dues to join the regular roll of the College.
- College reserves the right to refuse admission to any student without assigning any reason.

FEE STRUCTURE

COMPOSITE CHARGES

Registration Fee	Rs. 500 (one-time)
Admission Fee VI-XII	Rs. 7,500 (on entry)
Admission Fee O' Level Stream	Rs. 9,500 (on entry)
Admission Fee A' Level Stream	Rs. 14,500 (on entry)
Examination Fee	Rs. 500 (per annum)
Development Charges	Rs. 1,500 (per annum)
Security Deposit (Refundable) VI - X	Rs. 12,000 (one-time)
Security Deposit (Refundable) XI - XII and O Level	Rs. 15,000 (one-time)
Security Deposit for A' Level Stream (Refundable)	Rs. 17,000 (one-time)



MODE OF PAYMENT

- Fee bills are issued to students for every two or four months as per their option and are required to be paid within due date. A fine of Rs. 200/- is charged for late deposit after due date. In case of non-payment of college dues the name of the student is liable to be struck off the roll.
- The security deposit of the students who leave the college and do not apply for refund of security money within THREE years will stand forfeited and will be considered as donation to institution. Date of leaving will be considered from SLC/result card (issued by FBISE/Cambridge).
- The cash payment of at least two months fee is required to be deposited directly into the Bank. No cash transaction is entertained by the College.
- An amount of Rs. 500/- will be charged to the individuals applying for duplicate school leaving certificate (SLC).
- All charges levied by the Federal Board / University of Cambridge, i.e., Registration / Examination Fee, etc, will be paid by the respective students.
- No student is allowed to sit in any examination unless his dues are fully paid before the commencement of examination.
- Students of foreign nationality are to pay their dues in accordance with the policy of the Government of Pakistan, Ministry of Education.
- Parents are requested to contact the College Accounts Section if they do not receive the fee bill as it becomes due.
- Tuition fee and other allied charges of real brothers studying in this College are payable as under:
 - (i) First brother: Full tuition fee plus all other charges in full.
 - (ii) Second brother: 90% tuition fee plus all other charges in full.
 - (iii) Third brother: Full Tuition fee plus all other charges in full.

College dues once paid are not refundable and the manner of its spending is not accountable to the students / parents.



FINANCIAL INCENTIVES

Talented Students are facilitated in the following forms. Only one concession at a time, however is permissible.

FEE CONCESSION

- A concession of 50% in tuition fee is granted to two children of Overseas Pakistanis holding genuine OP's Membership Card issued by OPF.
- 10% concession in tuition fee is given to the second brother studying in the College.

SCHOLARSHIPS OFFERED TO SSC AND HSSC STUDENTS

The brilliant students are awarded scholarships for a period of one year in the form of tuition fee free-ship on the basis of their excellent performance in Matriculation and Intermediate (Part-I) conducted by the Board of Intermediate and Secondary Education. The scholarship is extended to 9 students from each group such as Pre-Med., Pre-Engg. and Science General etc. Detail is as follows:

- 100% tuition fee free-ship to top **one** student with A+ grade (80% and above)
- 75% tuition fee free-ship to next **one** student with A+ grade (80% and above)
- 50% tuition fee free-ship to next **one** student with A+ grade (80% and above)

Position Holders in Board Examination (SSC) are given 100% tuition fee free-ship over and above the students mentioned above.

SCHOLARSHIPS OFFERED TO A' LEVEL STUDENTS

- Full tuition fee concession is offered to one of the students having straight Alphas (Grade-A) in all the 8/9 subjects of O' Level Examination.
- 75% tuition fee concession is awarded to one of the students having 6/7 Alphas (Grade-A) in all the major subjects, viz, English, Physics, Chemistry, Maths and Biology. / Comp. Science / Add Maths.
- 50% tuition fee concession will be granted to one of the students having 4/5 Alphas in major subjects viz, English, Physics, Chemistry, Mathematics and Biology/ Comp. Science / Add Maths.



AWARDS

Cash prizes and certificates of merit are awarded to the students securing first three positions with atleast 80% marks and attendance in each class.



EXAMINATION SYSTEM

EXAMINATIONS

Examinations are conducted at the end of each term during the academic year. The dates of these examinations are given in the academic calender. 10% weighting of First Term examination and 20% weighting of the 2nd Term examination are carried forward to the Third Term (annual) examination. For the classes preparing for the Federal Board's examinations, results of the 2nd Term examination are also considered with their Send-up examination.

PROMOTIONS

In class VI-VIII, a student's promotion to the next class is determined on the basis of his performance in the internal examinations. The following policy governs promotions to the next class.

A candidate is promoted to the next class provided he obtains at least 40% marks in every subject and also maintains his aggregate at 40% marks. A candidate who fails in ONE subject obtaining not less than 30% and maintaining his aggregate at 40% may be promoted conditionally to the next class on the recommendation of College Council. However, a candidate



failing in two or more subjects is NOT promoted.

Promotion to the next class in the O'Level stream is determined as per the following policy:-

A candidate is promoted to the next class provided he obtains 50% marks in every subject and also maintains his aggregate at 60%. A candidate who fails in ONE subject obtaining not less than 50% marks and maintaining his aggregate at 60% may be promoted conditionally to the next class on the recommendation of College Council. However, a candidate failing in two or more subjects is NOT promoted.

EXAMINATIONS OF O' LEVEL STREAM

Students of class O' Level-II are prepared to appear in the fall (May-June) examination of the Cambridge University in three subjects, Viz. Urdu, Islamiyat and Pakistan Studies. Their promotion to O' Level-III is subject to their performance in the internal examination of the college that is conducted in August every year in the remaining five subjects. In O' Level-III they are taught only the remaining five subjects.

PROMOTION TO O' LEVEL -I FROM CLASS VII

A student studying in class VII may opt O' Level Stream provided he secures at least 80% marks in the subject of English Language as well as in aggregate.

SEND-UP EXAMINATIONS

Students of Class IX, X, XI & XII appearing in the FBISE examination are required to take the send-up evaluation. The send-ups determine the eligibility of students to appear in the Federal Board Examination as a regular candidate. Minimum qualifying marks of Admissibility for the Board Examinations are 60% for Matriculation (SSC) and 50% for Intermediate (HSSC). Likewise, the O'/A' Level students must attain sound standing in the internal examination to qualify for entry with the UCLES.

PRE-BOARD EXAMINATIONS

After the coverage of the complete syllabi and doing revision, an opportunity is provided to students to practise and rehearse the complete course work. This examination is held about 3 to 4 weeks prior to the board examinations and becomes the culmination point of their preparation. The examination is mandatory for all. In case of absence or failure the admission to the Federal Board can be withdrawn.



FEDERAL BOARD EXAMINATIONS

Students are extensively prepared for the SSC and HSSC Examinations conducted by the Federal Board. Those failing in SCC or HSSC Part I of the FBISE examination are not permitted to pursue studies in HSSC Part-II in this institution.

STUDENTS' ADMINISTRATION

HOUSE AFFILIATION

The students are placed in four Houses, viz., Sir Syed House, Iqbal House, Jinnah House, Nishter House and Liaquat House. Each House is headed by a House Master (HM) selected amongst the senior cadre of the College faculty. Inter-House competitions in sports and co-curricular activities mark festive occasions in the College. The Champion's Trophy is the most coveted possession that a House receives each year being all-round best. The process of collective activity to excel through healthy competitions enables the students to develop sense of companionship. Their route to future leadership becomes much brightened.

HONOUR APPOINTMENTS

To develop leadership qualities, the talented students are given the following appointments in their respective class section, house and team:-

- College Prefect
- Assistant College Prefect
- House Prefect
- Assistant House Prefect
- Proctor
- Class Monitor





STUDENTS' COUNCIL

The Student Council is constituted annually through election among the students for the following designations:-

- College Prefect
- Assistant College Prefects
- House Prefects
- Assistant House Prefects

MISCELLANEOUS

ATTENDANCE

Regularity and Punctuality in attendance being one of the most conducive factors to the success of students is the hallmark of academic activity. The students are required to observe keen sense of regularity in the class work. A



student failing to attend classes for **ten consecutive days** without prior approval of the Principal is automatically dropped from the roll of the College. A sum of Rs. 100/- is charged as a fine for each day's absence. To qualify for the final examination, minimum 90% attendance is mandatory.

- Students are not entitled to any leave, except sick leave, during the term for which a medical certificate must be provided with the application duly countersigned by the parent / guardian.
- Students suffering from any contagious or infectious disease are advised to stay at home till they recover and the college must be informed in such a situation.



WITHDRAWAL

- For the withdrawal of the security deposit and the issuance of SLC (School Leaving Certificate) the parent/guardian will be required to give 7 days notice in writing.
- The security deposit is refunded after adjusting school dues.

WEAK STUDENTS

If a student's progress and performance is consistently unsatisfactory and he does not derive any benefit from his stay in the College, the Principal may ask him for his withdrawal. The Principal's decision will be final in this matter.

COLLEGE UNIFORM

The College uniform is the symbol of the institution. It must be worn with decorum and be kept neat and tidy. The uniform items are listed below:

Shirt	Beige (wash-n-wear)
Trousers	Brown
Necktie	Dark Brown with beige diagonal strips
Shoes	Brown (with laces)
Socks	Beige
Belt	Black with College insignia
Pullover V-Neck with full sleeves (winter only)	Brown
Coat-blazer with silver buttons and College insignia (winter only)	Dark Brown

COLLEGE MAGAZINE AND NEWSLETTER

The College magazine provides for the development of the creative and literary abilities of the students, and gives an outlet for expression and self-realization. It has two sections – English and Urdu. Apart from the College Magazine, a quarterly Newsletter is also published to keep the students up-to-date with the college activities.

TRANSPORT

Transport facility for a limited number of students is available on specified routes on payment of transportation charges. Students intending to avail



themselves of the bus facility must apply to the Administrative Officer who accommodates the applicants with, subject to the availability of seats and route on first-come first-served basis.

DISCIPLINE

The College provides a disciplined domain where students can draw maximum academic benefits in congenial environment. None is permitted to impair the affability of the College campus. The following points are for general guidance :-



- Visitors are not permitted to see the students in or outside the classroom except through Principal.
- Smoking is strictly prohibited in the College premises. Public smoking by Parents/Guardians is also prohibited within the College Premises.
- Cell Phones, MP3/4 players, I Pods and all such devices are strictly prohibited in the college premises. Such devices shall be confiscated if found apart from disciplinary action. A fine of Rs. 1000/- shall also be imposed.
- Students can leave the College before pack-up time only in extreme case with the written permission of the Principal/Vice Principal.
- While the College encourages and sponsors co/extra-curricular activities like debates, symposia, celebration of days of National importance, religious festivals, science exhibitions, painting and other competitions, no union activity of any sort is allowed under any circumstances, however co/extra curricular activities are managed through societies / clubs / councils.



- The college accepts no responsibility for any loss/mishap on the way to or from the college.
- The College administration reserves the right to suspend, expel, rusticate or otherwise terminate the studentship of any student who violates any of the College rules and regulations or whose conduct is detrimental to the College discipline according to the interpretation of the College Administration whose decision will be final.
- Any wilful destruction or mutilation of buildings, furniture, books or other property of the College shall be deemed as a serious offence. The offender shall be liable to make good the loss/damage and /or termination from the College.
- Disrespect or rude behavior towards a member of the College faculty and staff shall be deemed as a serious offence it is punishable to the extent of suspension or expulsion from the College.

STUDENT'S DISCIPLINE AND REMEDIAL MEASURES

The College aims at inculcating good habits in its students so that they become good citizens of the country. To make this dream come true, the College norms focus uncompromisingly on the character building of the students. In doing so, the College needs to maintain their personalities by adopting certain remedial measures in the following cases:

Late coming, improper College uniform, truancy, smoking, carrying Cell Phones, MP3/4 Players, IPODS etc., Damaging College property, rude behaviour, rowdiness, using mobile phones, etc. The Discipline Committee has the discretionary powers to advise the punishments or penalties that may include fine, suspension, expulsion, etc. This is meant basically for the betterment of the students and the environment of the College as well.

PARENTS' / GUARDIANS' RESPONSIBILITIES

Whereas this college upholds the cause of your child's academic excellence together with his character building, it is expected of parents / Guardians that they share this responsibility by extending their full cooperation in matters given below.

- To keep abreast of the academic and other activities of your child by visiting the College frequently.



- To co-operate with the College Administration in the maintenance of discipline of children, particularly regarding College uniform, attendance, punctuality and general behaviour.
- To meet the Principal, whenever required.
- To inform the College about any change in your postal address or telephone numbers. In any case, College authorities will not be responsible for any letter undelivered or mis-delivered.
- To ensure that a copy of College Calendar and results of home examinations have been received.
- To attend parent-teacher meetings as specified in the College Calendar.
- To counsel children **not** to carry **cell phone, Mp3, MP4, IPODS, Iphone, Tablet** etc. with him, since he is allowed to use the college phone and recreational devices whenever he needs.
- To see that children wear neat and clean uniform, keep a proper haircut and trim their nails regularly.
- In case children are not traveling by the College bus, to make sure that he reaches the College latest by 07:45 Hrs and leaves by 14:15 Hrs on Monday to Thursday and by 12:15 Hrs on Friday. Please note that the College gates will be closed at 08:00 Hrs and late comers will not be allowed to enter.
- To keep a strict watch on children that they do their homework regularly and they study regularly during holidays.

Note: The contents of this prospectus are of informative nature for general guidance and subject to change from time to time

OPF BOYS COLLEGE TOPS THE WORLD

Global Acknowledgment of our Highest Quality Standards



Congratulations to

Aashir Shahid

of OPF Boys College, H-8/4, Islamabad
For achieving first position worldwide in Physics
in GCE O Levels 2013

We are proud of our talented students and qualified faculty who made their best efforts to bring this honour to their institution as well as the nation. We hope and pray that we continue our endeavours for further improving our education standards and bringing new laurels to the nation.



**Overseas Pakistanis
Foundation**





OPF BOYS COLLEGE

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